



October, 2010

Dear Valued Club Officers:

The Annual Fall Business Meeting of the District 10 Council is scheduled for Saturday, November 13, 2010, 3:00 PM-4:15 PM during the Fall Conference. The conference will be held at the Hilton Garden Inn, 700 Beta Drive, Mayfield Village, OH 44143.

As a voting representative of your club, your attendance is requested at the meeting to conduct District business.

Topics to be covered at the Annual Business Meeting are:

- Confirmation of Appointed District Officers
- Approval of District Governor recommendations to fill elected positions
- Report of the Audit Committee
- Approval/Adoption of the 2010/2011 District Budget

If you are unable to attend the conference or the business meeting, included is a proxy for you to designate another member of your club to vote on your club's behalf. In order to conduct the above business, a quorum is required. If you are not attending the conference but will attend the business meeting, the business meeting is FREE. Please read the top half of the proxy for restrictions and special instructions.

Attached are several documents for your club officers and members to review prior to the Annual Meeting. Please share these attachments, as the President and Vice President of Education & Training are the only ones to receive them. They will be posted on our District 10 Website for your convenience. I regret that the signature page of the 2009-2010 Year End Report is not as legible as it should be for your review. It is the only copy available.

The District 10 audit team did audit, review and approve the 2009-2010 financial paperwork as submitted by last year's District Executive Committee. Please be assured that the audit team's report has been accepted and considered complete by the Finance Team at Toastmasters International.

Thank you for your time and valued service.

Best Regards,

Ted Gardner

Ted Gardner, CC, CL
District 10 Governor

Attachments:

- 2009-2010 Year End Audit Report
- 2010-2011 Budget
- District 10 Proxy